Using the Parent Portal at Killarney Heights High School

OVERVIEW

At Killarney Heights High School, we use the parent portal to provide parents with 24/7 access to their child's data. Parents can log in to access their child's report, attendance information, timetable and school notices.

All parents have been sent an access key via the email address on our school system. If you have not received this email contact Lesley Fenn on 9451 7005 to check the correct email address is in the system. Any changes made take overnight to be updated for the parent portal.

The day after the mail address is modified an email will be sent by Sabina Walters inviting you to use the portal. This email will contain a link to register on the portal and an access key. If there are multiple people needing to use the site the same access key can be used.

Registration

1. The email received will look like the sample below. To register click on the blue link. This can be forwarded to other members of your family. They can create their own account and use the same access key.

Dear Mrs XXXXX

Our school uses a Student and Parent Portal, to provide both parents and students discreet information about each student's progress in our school.

Please log on to the Internet and register for access to our Parent Portal here: http://killarney-h.sentral.com.au/portal/register

You must use a valid email address to create your username and create a password. Once successfully registered you will be prompted to enter your username (email address) and the password you created.

Once you have logged in, to see information from the school and to link to your enrolled children, you will be asked to enter the access key provided.

The access key for your parent portal is: Q5zB2aqVLU.

2. Once registered copy and paste the access key into the dialogue box.



ACCESS

- 1. The easiest way to access the portal on a regular basis is via the Killarney Heights High School official website.
- 2.

This can be accessed using the address: <u>http:/killarney-h.sentral.com.au/home</u> or by typing the name of the school into your favourite search engine.



4. This page provides staff, students and parents with links to technology they need to access.

Technology

Killarney Heights High School uses technology as a teaching and learning tool as well as a system to communicate with parents.

Students are encouraged to bring their own laptops (BYOD). Assistance is provided on how to connect the device to the school internet and how to access the software that is provided for students free of charge. This assistance in available in the library. For more information about this visit the <u>BYOD</u> page

Some helpful links: For Students

Moodle 2Use the same username and password as used to access the school desktops

 $\underline{Student\ Sentral\ \underline{C}} Use the same username and password as Moodle$

Clickview Online @Use the same username and password as Moodle

Department Portal @Use the same username and password as used to access the Internet

OnGuard Safety @Use the username and password provided by your teacher

5. Select the Parent Portal option

For Parents Parent Portal Login @

An email has been sent to the address the school has recorded as the family contact. Once this email has been received, parents and guardians can register using the link provided. Specific student details is access by using the access key, also provided in the email.

The interface

- 1. At this page login enter the username and password created at registration
- 2. Once logged on, images of the students you have access to will appear.
- 3. Click on the image of the student to see their specific information



4. Once the student is selected, the following will be visible. The daily calendar and daily notices are the only items that do not need to be selected to access.

	Dashboard -	200	4293285
Moodle is a student	🕜 Dashboard 🔇 Bulletins- 🚯 Daily Notices 👩 Teacher Messages 🙆 Classes- 🤤 Homework		
application and can only	School Applications	Today's Timetable	
be accessed with the student username and password	Moorila Global Calandar	0	
		1	PDHPE Yr9 (9PDHS) ROOM E08 WITH N YORST
	Daily Notices	н	Homeroom Yr9 (9HR) ROOM B12VA WITH N SOL
	Found - Spectacle Lens	2	English Yr9 (9ENGX) ROOM 406 WITH K ADLAR
	Found on the ground in D block - one spectacle lens. Check your spectacles (glasses). Is a lens missing? Owner should claim it from Mr Ofner in Science staff room in D block	R	
		3	Drama Yr9 (9DRA1) ROOM A07DR WITH J COV
	Eost GSD		

Global Calendar

This provides access to all of	Sub	scribed Calendars: Year 7 , Year 8 , Year 9 , Ye	ar 10 , Year 11 , Year 12		
the events		Jul 25	Jul 2	6 Jul 27	1
occurring in the		APTA ATHLETICS	AREA ATHLETICS	Year 11: Yr 11 Mathematics 01am - 02:15am	•
school that affect		Year 12: HSC Music Trial Examination 6pm - 7:30pm	Year 12 Food Technology Assessment 12pm - 1pm	Veer 12: Senior Science Practical 12:30nm, 2:30nm	1
our students.	2	2	Year 7: Yr 7 English Assessment 💭 12pm - 12:55pm	Exam	
Each colour			Year 8: Year 8 and 9 Parent Teacher 4pm - 7pm Evening Subject Selection	Young Toastmasters Program 🔉 6:45pm - 9pm	
represents a			Year 9: Year 8 and 9 Parent Teacher 4pm - 7pm Evening		
aroup The		Aug 1	Aug	2 Aug 3	
overts affecting		Year 12: TRIAL HSC	Year 12: TRIAL HSC	Year 12: TRIAL HSC	
	3	Vet Meeting 1:30pm - 2pm		Year 8: New event for 03/08/2016 💭 08am - 3:30pm	`
a single year				Young Toastmasters Program 💭 8:45pm - 9pm	
group can be				Year 11 parent Dinner 7pm - 9pm	
viewed by		Aug 8	Aug	9 Aug 10	
selecting the		Year 12: TRIAL HSC	Year 12: TRIAL HSC	Year 12: TRIAL HSC	
year.					

Most items are stored in the dashboard. This is accessed by clicking on the down arrow next to the label



At the moment we use:

- My Timetable
- Attendance
- Wellbeing
- Reporting

Resources is not used as Moodle and our website is more effective for our students. Activities and School Records will be used in the future.

Updates will be provided once this occurs

MY TIMETABLE

This provides the entire timetable including room and teacher. It does not display the times as it does not allow for different times on different days.

The timetable can be printed from here or added to a phone using the export to ical option.

imeta	ble						Daily Timetable Export	as iCal 🔒 Print Timetable
	MonA		TueA	1	WedA		ThuA	FriA
0		0		0		0		
1	Maths Yr9 (9MATK) ROOM D10 WITH MRS LORIS CHURCHLAND.	1	Maths Yr9 (9MATK) ROOM D10 WITH MRS LORIS CHURCHLAND.	1	English Yr9 (9ENGX) ROOM A06 WITH MRS KATHERINE ADLARD.	1	PDHPE Yr9 (9PDHS) Room E06 with MRS NAOMI Yorston.	Commerce Yr9 (9COM1 ROOM D11 WITH MRS LYNDA LAKE.
н	Homeroom Yr9 (9HR4) ROOM BIZVA WITH MISS NECTAR SOLIMAN. ROLLCLASS	Н	Homeroom Yr9 (9HR4) Room Bizva With Miss Nectar Soliman Rollclass	Н	Homeroom Yr9 (9HR4) ROOM BIZVA WITH MISS NECTAR SOLIMAN. ROLLCLASS	Н	Homeroom Yr9 (9HR4) ROOM BI2VA WITH MISS NECTAR SOLIMAN. ROLLCLASS	Homeroom Yr9 (9HR4) ROOM B12VA WITH MISS NECTAR SOLIMAN. ROLLCLASS
2	Commerce Yr9 (9COM1) ROOM D11 WITH MRS LYNDA LAKE.	2	Assembly Yr9 (9ASSEMBLY) Composite WITH	2	Maths Yr9 (9MATK) ROOM D10 WITH MRS LORIS CHURCHLAND.	2	English Yr9 (9ENGX) ROOM A06 WITH MRS KATHERINE ADLARD.	PDHPE Yr9 (9PDHS) Room do3 with MRS NAOM Yorston.
R		R		R		R		



Attendance

This is an overview of all attendance.

- Unexplained whole day absences red (not shown in image)
- Unexplained partial absences pink
- Approved school business light green
- In class dark green
- Non-school days grey
- Approved whole day leave bright orange
- Approved partial day leave pale orange.

Attendance Overview

The attendance overview shows a "heatmap" which outlines all





Clicking on the link will page a page that allows for an explanation of the absence to be sent to the school via SMS.

1. Click in the checkbox next to the absence that needs explaining

		Tuesday, 26 July 2016	Timed	Partial 12:00pm - 12:55pm (Unjustified)	
		Thursday, 18 August 2016	Timed	Partial 11:30am - 12:30pm (Absent)	Please provide explanation
_					
2.	Click on the Explain	Absences butt	on –		Explain Absences
3.	Enter the reason an send explanation bu an SMS to the schoo the records to be up	d click on the g utton. This will s ol which will allo odated	green send ow	Explanation Details	X Close Send Explanation

Wellbeing

This is where the number of awards the student has received is visible.

The overview provides a total number. The awards option provides detail about the date the award was received and which teacher gave the award.

Overall Tally:		27				2016 Tally:
Term 1 Tally:		1	Term 2 Tally:	1	1	Term 3 Tally:
Awards						
Date	Award					
22/08/2016	Killa: White Killa					
Monday	for 9DRA Jy Mr Jeremy Cov	/ant				
16/08/2016	Merit: Merit					
Tuesday						
12/08/2016	Killa: Blue Killa					
	Overall Tally: Term 1 Tally: AWards Date 22/08/2016 Monday 16/08/2016 Tuesday 12/08/2016	Overall Taily: Term 1 Taily: Awards Date Award 22/08/2016 Martin: While Killa for 9DRA: or Mr Jeremy Con 16/08/2016 Monday Merit: Merit Tuesday 12/08/2016 Killa: Blue Killa	overall Taily: 27 Term 1 Taily: 1 Awards 1 Date Award 22/08/2016 Mila: While Killa for SDRA_ory Mr Jeremy Covant 16/08/2016 Merit: Merit Tuesday 12/08/2016 Killa: Blue Killa	overall Taily: 27 Term 1 Taily: 1 Term 2 Taily: 1 Awards Date Award 22/08/2016 Marta: While Killa for 30 Rate: Stremy Covant 16/08/2016 Merit: Merit Tuesday 12/08/2016 Killa: Blue Killa	Overall Tally: 27 Term 1 Tally: 1 Term 2 Tally: 1	overall Tally: 27 Term 1 Tally: 1 Term 2 Tally: 1 Award Award A

Awards

Wellbeing -

Overview

Reports

Once the reporting period has completed electronic reports are available via the reporting option. Click on the required Reporting Period to access the report in PDF format.

Reporting -
Published Reports
Published reports
Reporting Period Name
Semester 1, 2016 (Year 8)



Killarney Heights High School

Semester 1 2016 Report