



# KILLARNEY HEIGHTS HIGH SCHOOL

## Electronic Device Policy

### Rationale

The use of electronic devices has become a part of everyday life. We all share a responsibility to ensure students are equipped with the technical skills and social and emotional competencies to use technology responsibly and respectfully.

The use of personal electronic devices at school can enhance deep learning, be personalised and student-centred as well as meet the expectations of teachers, students, parents and caregivers.

### BYOD

Bring your own device (BYOD) allows students to use personal mobile electronic devices at school to access the NSW Department of Education (DoE) Wi-Fi network for appropriate learning activities, accessing resources and to research material.

The term 'device' refers to any mobile electronic equipment, including assistive technologies brought into the school, which are owned by the student and have the capability of connecting to the DoE's Wi-Fi network. Killarney Heights High School has chosen a BYOD model that will meet the needs of most families. Students will be expected to bring their own device to school, the device will need to meet the device specifications which are published on the school website.

Before students bring their devices to school, they will be required to sign the online communication services, technology and BYOD user charter agreement that sets out students' responsibilities associated with the use of internet and online communication services at the school.

### Responsibility of the Student

Learning is at the centre of all that we do. The use of a device is not to act as a distraction from learning, or the learning of others at any time. The device is the student's personal property and should be maintained in working order so that it can be used effectively for learning.

When entering a learning environment, it is a requirement that all communication apps are switched off or in flight mode except those specifically identified by the teacher. All other app usage requires teacher's permission. If a teacher does not specify device use, it is assumed that it is stored in a location that prevents it from distracting the student from learning.

Devices must be switched off and left in bags, away from students during all assessments and exams.

During breaks, students are encouraged to rest their brains, be social, be active, and eat. Device use is discouraged during these times to enable students to make the most of being with other people. Personal safety is always a priority; it is important that students look where they are going and are aware of what is happening in their vicinity. Students are not to from walk using a phone or laptop nor have headphones at a volume that prevents hearing when others speak.

When online students must follow the expectations of the Online Communication Services, Technology and BYOD User Charter.

## Responsibility of the Parent

It is recognised that as students become young adults, digital devices become an integral part of their life. To ensure that students are able to learn at KHHS, parents are to provide a device that is compatible with the school system and is in good working order that is ready to use at school each day.

Technology breaks during school time are an important factor to student engagement; communication during class is not permitted. Parents should not expect an immediate response from their child if they communicate with them.

When the school and parents work together, students are supported with their learning. At home, encourage good technology habits. Talk to your children about how they use their device and negotiate time limits for use as they grow. Check your child's work and encourage organisation and study habits.

Mobile devices are important learning tools and expensive; encourage students to take responsibility and care for their devices.

## Responsibility of the School

The school will provide a secure internet connection and technical support for approved devices once the charter agreement has been complete. The school will also educate students on being safe and responsible online and respond to student breaches in accordance with the KHHS behaviour management policy.

The school is not responsible for a student's personal property.

## DET Online Communication Services, Technology & BYOD User Charter

Students must read and sign the Student Agreement in the company of a parent or caregiver unless otherwise directed by the principal.

I agree that:

- I will use the school's technology and the wireless network for learning.
- I will use all devices during school activities at the direction of the teacher.
- I will use my own portal/internet log-in details and will never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will not connect my device to the KHHS network via cable.
- I will not film or take a photograph of another person without their prior permission.
- I will not use any devices to knowingly search for, link to, access or send anything that is:
  - offensive
  - pornographic
  - threatening
  - abusive
  - defamatory
  - considered to be bullying
- I will report inappropriate behaviour and inappropriate material to my teacher.
- I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage to, or theft of my device.

Breaches to this policy will be managed through the KHHS Behaviour Management Policy.