



Killarney Heights High School

Illness/ Misadventure/Absence for an assessable task

It is the responsibility of a student, who for various reasons, fails to submit an assessable task, to make proper application for consideration under the published rules of the Assessment Procedures.

Completed by Student

Surname Given name

Class Subject(s).....

Date(s) of task

Reason for absence or not submitting task
.....
.....

Medical certificate and/or other documentation attached: Yes / No

Student signature Date

Parent signature Date

Completed by Head Teacher

Task type: In class/ Exam Hand in Group project

Please circle

Head Teacher Recommendation: Consideration for marks Assessment rescheduling
(date) Please circle

Misadventure not approved

Additional comments:
.....

Head Teacher signature: Date received

RETURN THIS COMPLETED FORM TO YOUR DEPUTY PRINCIPAL

Deputy Principal Signature: Date received