



Killarney Heights High School P&C General Meeting Minutes

Date: Monday 6th March 2023 – **Term 1 Week 7**

Venue: Collaborative Learning Space, A Block KHHS

- ♦ **Opening of Meeting** 7:00pm
 - ♦ **Acknowledgement of Country**
 - **Attendees:-** Erica Scotter, Tim Banning, Rob Malicki, Sarah Russell, Kathryn Latal, Hayley Emmerton, Ingrid Dietrich, Jade Grayson, Ursula Cullen, Diana Annett, Sarah Hansen, Michael Cummings, Jennifer Stuart, Trent Fowke, Kristen Chicktong, Rowena Ward, Michelle Worthley, Siobhan Atkins, Pauline Notte, Marine Hautemont,
 - ♦ **Apologies:-** Susan Thomas
 - ♦ **Minutes of last meeting:- Read and adopted.** Proposed Diana, Seconded Ursula
 - ♦ **Correspondence –**
 - Various online P&C Bulletins and Newsletters from Zali Steggall's office are received via email. Please contact the P&C if you are interested in reading them.
 - ♦ **Business of the meeting:**
 - Reports:
 - **Principal** (Hayley Emmerton) –
- ⇒ Good news report – a KHHS team appeared on Shaun Micallef's Brain Eisteddfod on Channel 10 last year and successfully won their round.
- ⇒ Staffing
- A few new staff have joined the school:-
 - English –
 - Julia Crompton (who is covering Carole Vella while she is working at the HSC success program)
 - HSIE –
 - Lucie Hobson (covering Maternity leave for Sara Vaccaro)
 - Maths -
 - Suri Peng
 - Jodi Roper (and Science)
 - CAPA –
 - Claudia Dehut Bailey
 - TAS –
 - Maria Fleming (started late 2022)
 - Food Tech Vacant – Koula Ace filling as temporary



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- Engineering Vacant – Mr Morkos (from Maths Dept) covering
- These 2 positions have been vacant and advertised repeatedly for a long time – they are now listed as priority staffing and a recruitment and relocation bonus has been offered by the department to attempt to fill the positions, however this still has not attracted suitable applicants.
- Science –
 - Alina Ali – Chemistry
 - Dhanushka Gunawardena – Chemistry
 - Christina McClean – Chemistry, Biology & Marine Studies
- LOTE –
 - Maddison Pho
- PDHPE
 - Tamara O'Neil

⇒ 2022 HSC Results

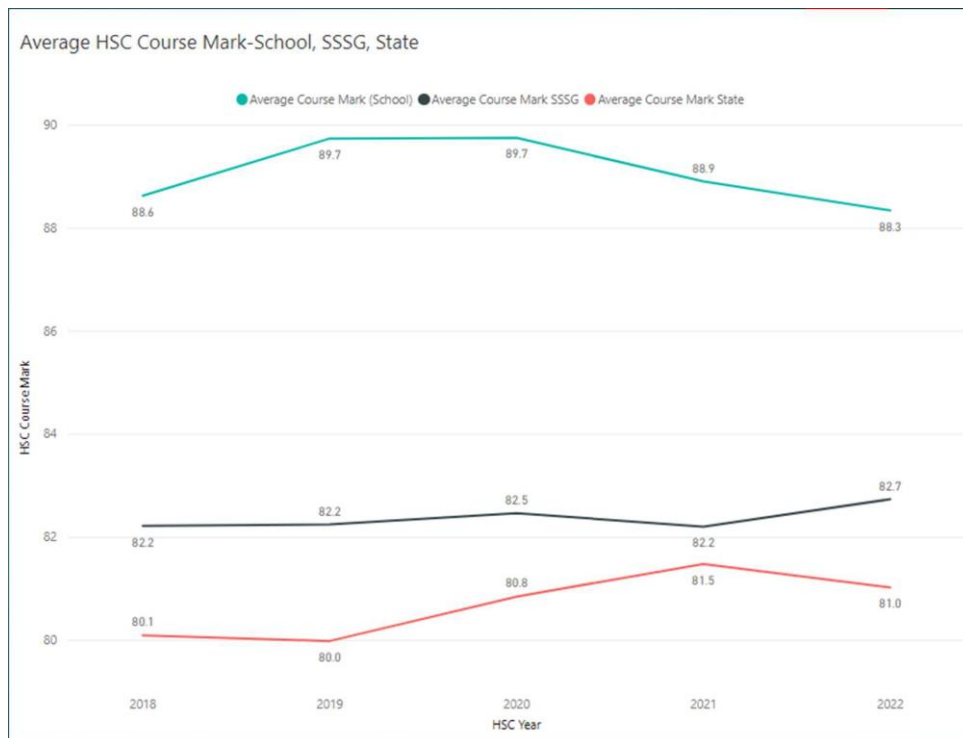
- Dux - Tommy Chen- HSC All Rounder ATAR 98.5
- State Rankings
 - Anna Bick 5th in the state in German Continuers
 - Sofia Gualda De Farias 2nd in the state in Portuguese Continuers
 - Luisa Gualda De Farias 3rd in the state in Portuguese Continuers
- High Achievers on Practical Subjects
 - Annika Fairweather for Visual Art – exhibited in Sutherland
 - Erin Lidbury for Textiles – Exhibited at Gallery 76 Concord
 - Kota Okuda for Industrial Technology Multimedia - Shape at the Powerhouse Ultimo, Sydney
 - Leo Jakovics for Music – nominated for composition
 - Samuel Heinz for Industrial Technology Multimedia - nominated
 - Clara McDonald for Industrial Technology Multimedia – nominated
- These results place KHHS as 9th in Government schools in the state for non-selective comprehensive schools.
- Overall HSC ranking is worked out by calculating number of Band 6 scores / number of exams sat. (Band 6 = score of above 90%) . KHHS students sat a total of 612 exams and achieved 114 Band 6 results → for 2022 KHHS placed 128 overall in HSC rankings from all secondary schools in NSW.
- The schools focus on writing has once again seen good results in English
 - Results for the Advanced English cohort remain 7 marks above state and 6 marks above our similar schools group.



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○ Overall Results

The following subjects had great results, with a high % of students receiving a Band 5 or 6 score (*Band 6 = mark 90 % and above, Band 5 = mark between 80-89%*)

- English Extension 1 1 unit - 100%
- French Extension 1 unit - 100%
- Music Extension 1 unit - 100%
- Textiles 2 unit - 100%
- English (Advanced) 2 unit - 91%
- Investigating Science - 88%
- Mathematics Extension 2 2 unit - 86%
- Visual Arts 2 unit - 81%
- Music 1 2 unit - 80%
- Society and Culture 2 unit - 73%
- Legal Studies 2 unit - 72%
- Mathematics Extension 1 2 unit - 67%
- Music 2 2 unit - 67%
- French Continuers 2 unit- 64%
- Earth & Environment 2 Unit - 62%
- Drama 2 unit- 60%
- Design and Technology 2 Unit - 50%
- Modern History 2 unit - 50%
- Science Ext 1 unit - 50%
- Software Design and Development 2 unit - 50%



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⇒ Report of 2022 Focus Area

- In 2022, 2 year 8 classes participated in an intensive writing focus trial in the subjects of HSIE, English and PDHPE. The results of the trial saw students improve their writing skills by 2 progressions (i.e. Equivalent of going from C grade to A grade).
- This will continue for all classes in year 8 moving forward.

⇒ Focus for 2023

- Reset classroom routines to encourage a safe and predictable learning environment for all students – these were presented in detail at year info nights.
- Focus on Teaching and Learning – we will keep doing what we have been doing - Super 6, Writing Complex Sentences, quality assessment and embed these into programs.
- New Focus
 - New Syllabi – English, Maths & Computing
 - Formative Assessment
 - Differentiation

⇒ Assets

- Cooler Classroom project installing Smart A/C system is complete
- Bathrooms and changerooms are complete
- Many rooms have been recarpeted
- TAS rooms are currently being refurbished – *School will be seeking P&C assistance with some funding to complete this.*
- New waterproof cover on Basketball courts will start tomorrow
- New windows to be installed in A block
- New roofs on B block and D block (TAS & Science blocks)

⇒ Behaviour Management Plan

- The school is revising its School Behaviour management plan. The plan will focus on PBL, Restorative Justice and clarifying the schools processes around student behaviour.
- The school is seeking keen parent advisors to meet, discuss and provide feedback and suggestions on the Behaviour management plan. The plan will then be prepared and presented to the P&C for endorsement.
- *The names of 5 interested volunteers were taken at the meeting and provided to Hayley*

⇒ Events

- A number of events are planned to support the soon to be released Diversity and inclusion policy.
- *A list of these events were presented to the meeting and ratified by those present.*

- **P&C President** (Tim Banning) –

⇒ Role of the P&C

- Represent the parent & carer community
- Raise & allocate funds to the most valuable initiatives



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⇒ Membership

- Everyone is welcome to attend the meetings and participate in discussions. However, to vote at these meetings, you must be a financial member of the P&C. Your membership fee must be received prior to the meeting at which you wish to vote.
- The membership fee is \$2, payable to the account below.
 - Account: Killarney Heights P&C
 - BSB: 062 170
Acc: 10094781
- This membership fee is different to the voluntary contributions paid by parents via the invoice from the school. Voluntary contributions are donations, that are used to support initiatives at the school.

⇒ Appointment of P&C executive committee members and other volunteers

- Vice President
 - Susan Thomas has resigned as Vice President, so this position became vacant.
 - Rob Malicki self-nominated for the role, seconded by Tim Banning. *Eligible members voted, passed.*
- Treasurer
 - Erica has resigned as Treasurer, so this position has become vacant. A huge thanks to Erica for all her hard work over the years in both the treasurer and previously the VP role.
 - Sarah Russell self-nominated, seconded by Kathryn Latal. *Eligible members voted, passed.*

Welcome Rob and Sarah to the KHHS P&C Executive committee.

- Year Coordinator Liaison
 - Year 8 – Jennifer Stuart has volunteered to take on this role. Thanks Jennifer
 - Year 9 – Jo De Bono has volunteered to take on this role. Thanks Jo
- **Treasurer** (Erica).

⇒ Erica presented an overview of the accounts. See tables below for details.

⇒ Erica will be meeting with Sarah to organise a handover of the treasurer role and ensure all banking access to accounts etc. is functioning.

2023 Budget

2023 Opening Balance	\$309,328
Forecast Spending (incl items for endorsement 6/3)	\$284,020
Expected Parent Contributions	\$120,000
Expected Uniform Shop Profit	\$20,000
Expected Fundraising	\$0
Projected end 2023 Position	\$165,308



2023 Budget

Item	Amount	Requested By	Date Agreed	Recurring/One off	Date Paid
School TV Subscription	\$1,750	Hayley Emmerton		Recurring	
Gardening	\$5,000	Diane Berger	Dec-22		
Teacher Incentives	\$2,000	Tim Banning	Mar-23	Recurring	
Teacher Christmas Party	\$3,500	Tim Banning	Mar-23	Recurring	
Support Dog (Lani)	\$1,300	Hayley Emmerton		Recurring	
Graduation cake & Prize	\$750	Hayley Emmerton		Recurring	
Yondr Pouches	\$12,000	Hayley Emmerton	Dec-22		Jan-23
Indoor/outdoor games	\$3,000	Tim Banning	Dec-22		
Basketball shade structure lining	\$52,000	Hayley Emmerton	Dec-22		
Modular Stage System	\$20,000		Dec-22		
Hall & Stage Lighting	\$50,000		Dec-22		
Outdoor Furniture	\$41,000	Hayley Emmerton	Dec-22		
Outdoor Artworks	\$56,000	Hayley Emmerton	Dec-22		
TAS Workshop Furniture	\$33,920	Hayley Emmerton	Mar-23		
P&C Association Membership	\$1,800	n/a	n/a	Recurring	

- **Instrumental Music Ensembles Program (Jay/Jill)**

- ⇒ No formal report.
- ⇒ The committee is currently working hard organising things for the upcoming Tasmania tour.
- ⇒ A couple of fundraising initiatives have been organised to support the tour:-
 - Saturday 11th March – Bunning BBQ & Cake stall at Chatswood Bunning.
 - Tuesday 14th March – Trivia Night Fundraiser at Forestville RSL

- **Grounds (Diana)**

- ⇒ Most of the garden beds are going OK – they all just require a bit of weeding, mulching and planting.
- ⇒ P&C garden at the front of the school – needs considerable work. Lots of help needed for weeding and mulching. Most of the Kangaroo paw planted there have not survived. Unfortunately the garden is continually damaged by people using it as a thoroughfare and neighbourhood animals accessing it.
- ⇒ Vegetable Patch – this is being maintained by the Garden Club under the guidance of Candice (student Wellbeing officer)
- ⇒ Diana to discuss with Tim outside of the meeting regarding getting additional assistance for grounds work.
- ⇒ Working Bee – Diana would like to hold another working bee soon. She will work out a suitable date and contact the office to get a notice sent out. Looking towards to the end of March perhaps.



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◆ **General Business –**

⇒ **Funding approvals**

- Allocation of P&C funds is voted on by P&C members. Voting rights are given to paid/eligible members of the P&C.
- The following requests for funding (highlighted green in the table below) were tabled and voted upon.

2023 Budget – items for endorsement

Item	Amount	Requested By	Date Agreed	Recurring/One off	Date Paid
School TV Subscription	\$1,750	Hayley Emmerton		Recurring	
Gardening	\$5,000	Dianna Annett	Dec-22		
Teacher Incentives	\$2,000	Tim Banning	Mar-23	Recurring	
Teacher Christmas Party	\$3,500	Tim Banning	Mar-23	Recurring	
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Vote Taken - All in favour - Vote Passed.

◆ **New Business**

⇒ Fundraising Discussion led by Tim Banning & Rob Malicki

- P&C funding is currently limited to what is collected through parent contributions
- In order to invest more into the school, the P&C could consider simple fundraising activities
- Noted that many parents are time-poor and have limited capacity to run activities, but that it might be good to have a simple way to socialise with other parents and potentially raise additional funds
- As part of his role as VP Rob will develop a 3-5 strategy to look at fundraising options to supplement funds raised for the P&C via parent contributions.
- Kristen Chicktong, President of KHPS P&C, shared how the primary school approaches fundraising.
- Erica suggested looking into and applying for grants might be a valuable use of time.
- Rob will explore options and present an update at the next meeting.

Meeting closed 8:30pm

Next Meeting – Date: 22nd May (Term 2, Week 5), 7pm – 8.30pm

Venue:- Collaborative Learning Space, A Block KHHS